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PLAN YOUR OFFICE OR EVENT COFFEE IN 10 MINUTES

Have these eight things ready and your quote comes back faster and more accurate. Tick them off, then send them to us.

YOUR CHECKLIST

- ☐ Headcount (and how many will be served at once)
- ☐ Date and time, including when you want it served
- ☐ Address and access: building, floor, security or permit, parking or loading
- ☐ Power and water for carts and live stations
- ☐ Dietary notes for your guests
- ☐ Billing entity name exactly as it should appear on the invoice, and TRN
- ☐ PO or LPO number, if you use one
- ☐ Email address that should receive the invoice

HOW AN ORDER WORKS, IN 9 STEPS

- 1 Send an enquiry**
form, WhatsApp or call: what you need and for how many
- 2 We reply within one working day**
Monday to Friday
- 3 Written quote**
itemised, AED, 5% VAT shown separately, valid for 14 days
- 4 Approve the quote**
or tell us what to change
- 5 Deposit where one applies**
coffee carts and live stations: 50% confirms your date
- 6 Confirm the details**
date, address, building access and timing, in writing
- 7 We prepare, deliver or set up**
from our licensed Dubai kitchen, same recipes as our cafés
- 8 One VAT invoice**
with our TRN, no service charge, POs accepted
- 9 Tell us how it went**
your feedback makes the next order easier

NOTICE AND DEPOSIT. Coffee carts and live stations need from 5 working days' notice for private and corporate events, and a 50% deposit confirms your date. Major exhibitions: allow two to three months. Quotes are valid for 14 days. All prices are before 5% VAT.

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WHAT IT COSTS

Published prices, AED, before 5% VAT. Your itemised quote is the final figure.

OFFICE COFFEE PLANS

Desk	AED 599 / month	about 15 people; machine free on a six-month plan
Floor	AED 1,150 / month	about 15 to 50 people
HQ	AED 2,200 / month	50 or more people

COFFEE CARTS AND LIVE STATIONS

Half-day cart	from AED 3,000	1 barista, up to 4 hours, about 100 guests
Full-day Signature Bar	from AED 4,500	2 baristas, up to 8 hours, about 200 guests
Coffee + Karak Experience	from AED 5,900	Signature Bar + live karak & gahwa station + street food (vada pav, samosa pav, momos); about 200 guests
Standalone karak & gahwa station	AED 900 / day	no street food included

MAJLIS, TRAYS, FLASKS AND MEETING PACKAGES

Majlis / gahwa station	from AED 45 pp	minimum 30 people; hosted station from AED 85 pp
Karak trays (10 cups)	from AED 250	samosa-and-pav bundles extra
Flasks, 1L (about 6 cups)	from AED 40	karak or saffron (saffron AED 44)
Meeting packages	from AED 45 / 55 / 95 pp	Coffee Break / Working Breakfast / Full Meeting Day; minimum 8

COST-PER-HEAD EXAMPLES

30 guests, Coffee Break	45 x 30	AED 1,350
30 guests, Working Breakfast	55 x 30	AED 1,650
30 guests, Full Meeting Day	95 x 30	AED 2,850
100 guests, majlis station	45 x 100	AED 4,500
100 guests, hosted majlis	85 x 100	AED 8,500
30 people, Floor plan, per month	1,150 / 30	AED 38.33 pp

DELIVERY

Trays and flasks in Dubai: AED 250 minimum per delivery, free delivery above AED 500, flat AED 40 below that. Cart packages: delivery, setup and teardown in Dubai are included, with no separate service charge. Anything else: confirmed on your quote. A VAT tax invoice with TRN on every order; purchase orders accepted.

SEND US THIS FILLED IN

Tick the checklist, add your date and headcount, and send it by the form or WhatsApp. We reply within one working day, Monday to Friday.

Form: <https://www.roastdubai.com/corporate.html#enquire>

WhatsApp: +971 50 645 7762

